



Policy on Special Education Needs and Disabilities (SEND)

TEXILA AMERICAN UNIVERSITY

Policy on Special Needs and Disabilities (SEND)



Policy on Special Education Needs and Disabilities (SEND)

Document Revision History

Version	Description	Prepared By	Date Prepared	Reviewed By	Date Reviewed	Approved By	Date Approved
1.0	Initial Release	Dr. J. Vijay Fidelis	05-08-2024	Mr. Syam Kumar	14-08-2024		

Standard: ISO 9001: 2015



Texila American University Special Education Needs and Disabilities (SEND) Policy

Texila American University is dedicated to creating an inclusive learning environment that supports every student, including those with Special Education Needs and Disabilities (SEND). This policy focuses on a student-driven approach, empowering students to disclose and manage their SEND needs effectively. Students are encouraged to identify their own needs and seek support as needed. Please note that technical standards required for admission vary by program and will be published on the university website. Compliance with these standards is necessary for admission to these programs.

Objectives

1. To empower students to identify and report their own SEND.
2. To provide tailored support services based on student self-reported needs.
3. To train staff, faculty, and students to recognize and assist students with SEND.
4. To create an inclusive campus culture that values diversity and accessibility.

Identification Interventions

1. Student Self-Reporting

- **Admissions Questionnaire:** Students are encouraged to complete a detailed questionnaire during the admissions process to self-report any disabilities or special education needs. This includes sections on medical history, learning difficulties, psychological assessments, and previous accommodations.

2. Confidential Reporting System

- **Direct Support Channels:** Dedicated phone numbers and email addresses are provided for students to contact the Office for SEND Services confidentially.

3. Peer Support

- **Peer Training Programs:** The university undertakes periodic training program for students on how to recognize and support peers with SEND, including encouraging students to seek help if they or their peers have disabilities.



Policy on Special Education Needs and Disabilities (SEND)

- **Peer Support Groups:** There are peer support groups that share their experiences and support each other. These groups are facilitated by trained faculty.

Training and Education

1. Faculty and Staff Training

- **Mandatory Training:** Faculty and staff undergo training on recognizing and supporting students with SEND. This includes training on various disabilities, how to respond to self-reports from students, and best practices for providing support.
- **Ongoing Professional Development:** Regular updates and training to staff and faculty are provided to ensure they remain informed about SEND best practices.

2. Student Training

- **Workshops and Seminars:** Workshops and seminars are offered to students to raise awareness among students about SEND and how they can support themselves and their peers.

Support Interventions

1. Individualized Support

- **IEPs and Accommodations:** Individualized Education Plans (IEPs) are developed based on students' self-reported needs, outlining required accommodations and support services. Students with identified needs are offered a decelerated curriculum, allowing them to take a reduced course load with fewer credit hours than the standard requirement
- **Assistive Technology and Accessible Materials:** Text-to-audio software is provided to students to ensure that all learning materials are accessible, enabling them to listen to content rather than read it. This assistive technology helps create an inclusive learning environment by converting text into speech.

2. Counseling and Support Services

- **Counseling Services:** Counseling services are offered to help students manage stress, anxiety, and other challenges related to SEND.



Policy on Special Education Needs and Disabilities (SEND)

- **Mentoring:** Mentoring support is provided to students to support academic success and community integration.

3. Accessibility and Flexibility

- **Physical Accessibility:** Students with physical disabilities are provided with classes on the ground floor of the campus. Ramps are provided to access the building's main entrance with easy access to other rooms.
- **Flexible Scheduling:** Students are offered flexible schedules for assignments and extended deadlines to accommodate their needs.

Monitoring and Compliance The Office for SEND Services will monitor the implementation of this policy and ensure compliance. Regular reports will be provided to university leadership, and feedback mechanisms will be used to continuously improve support services.

By adopting this policy, Texila American University reaffirms its commitment to creating a supportive and inclusive environment for all students, ensuring those with Special Education Needs and Disabilities (SEND) can succeed academically and personally.



Policy on Special Education Needs and Disabilities (SEND)

Admissions Questionnaire for Special Education Needs and Disabilities (SEND)

Please complete the following sections only if you wish to disclose any information about your special education needs or disabilities.

1. Medical History (Optional)
 - Do you have any diagnosed medical conditions? (Yes/No)
 - Do you have any physical disabilities? (Yes/No)
 - Do you take any regular medication? (Yes/No)
 - Have you had any major surgeries or treatments? (Yes/No)
2. Learning Difficulties (Optional)
 - Do you have any learning disabilities? (Yes/No)
 - Do you have difficulties with reading, writing, or math? (Yes/No)
3. Psychological Assessments (Optional)
 - Have you been diagnosed with any mental health conditions? (Yes/No)
 - Do you experience emotional or behavioral difficulties? (Yes/No)
4. Previous Accommodations (Optional)
 - Have you received any special accommodations in previous schools? (Yes/No)
5. Additional Information (Optional)
 - Is there anything else you would like us to know to support you better?

Note: Providing this information is entirely voluntary. If you choose not to disclose any details, it will not affect your application. This information will be used solely to provide the appropriate support and accommodations.